# Elearning Development Support

<table>
<thead>
<tr>
<th>Service Name</th>
<th>Elearning Development Support</th>
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<tbody>
<tr>
<td>Description</td>
<td>This service provides faculty and training developers with appropriate skills and tools to explore, create, distribute and evaluate online learning activities.</td>
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<td>Eligibility</td>
<td>Faculty, staff and students are eligible for this service</td>
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| How to Request Service | • Contact the IT Service Center (864.294.3277 or service.center@furman.edu)  
• Contact Susan Dunnavant (864.294.3482 or susan.dunnavant@furman.edu) |
| Availability | • 8:00 am – 5:00 pm M-F except Holidays and Campus Shutdowns.  
• After hours by arrangement.  
• Consultations by special request at the requestor’s convenience. Online content available 24 hours a day, 7 days a week. |
| Charges | There is no charge for this support service. Customers may be responsible for charges related to software or equipment required to implement specific projects. |
| Service Line | Learning Technology Services |
| Features | • Consults with customers considering some area of online content distribution to determine appropriate software, equipment and procedures to maximize potential for a successful outcome.  
• Trains customers in the use of various screencasting software applications and lecture capture equipment and software available at Furman.  
• Provides documentation to assist customers in developing skills in the use of online content tools.  
• Offers demonstrations in screencasting projects, lecture capture and classes delivered as hybrid or partially “flipped”.  
• Recommends procedures to evaluate success of experimental online content delivery projects.  
• Provides access to demonstration tools for experimentation by faculty and training developers.  
• Assists with making arrangements for capturing content or developing video for special events. |
| Owner | Susan Dunnavant, Ed.D., Director of Learning Technology Services |
| Pre-requisites | Furman NetID required for customers to gain access to internal or Furman-licensed resources. |
| VP Customer | Vice President for Academic Affairs and Dean |
| Delivery Channels | • Personal consultations.  
• Training sessions and workshops.  
• Completed work requests submitted through the Service Center.  
• Delivery of materials accepted for editing, revision.  
• Installation of software or provision of credentials for necessary resources to accomplish online objectives. |
| Service Targets | • Increasing usage of online materials as measured by analytics within Moodle and other online resources  
• Achieve specific targets of faculty participation in training and workshops  
• Informal feedback from collaboration partners – CTL, Grad Studies, UES |