Change password in Windows

*Follow these steps to change your password in Windows:*

1. Once you have logged into a Furman owned computer on-campus, press Ctrl-Alt-Delete and click Change a password...
2. The change password screen will appear with the User name: field automatically populated. Type in your current password into the Old Password field and then type your new password into both the New Password and Confirm New Password fields. After you have input the requested information into the required fields, click the arrow button.

*Passwords need to be meet the following criteria:*

- A minimum of 8 characters long
- Contain at least 3 of the following types of characters
  - Uppercase letter
  - Lowercase letter
  - Number
  - Special character such as @, #, %, etc.
- Cannot contain your name or Furman or Paladin