# Business Continuity and Disaster Recovery Management

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<th>Service Name</th>
<th>Business Continuity and Disaster Recovery Management</th>
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<td>Description</td>
<td>This service supports business continuity management functions by ensuring that ITS services can be recovered in the event of a major business disruption within required timescales.</td>
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## Eligibility

### How to Request Service

- Approved Work Requests
- Formal invocation requests from the IT Service Center or authorized IT executive
- Approved continuity test schedules and operational procedures

### Availability

- Business Critical - Availability target is 24X7X365 except for scheduled maintenance, holidays or acts of nature or dependent party outages, or seasonal services. System redundancy and Full On-call engineer support is available with 4 hour after-hours response target. Full Support Center Service request schedule is available.
- In the event of an emergency, designated services are made available from an alternate remote back-up data center location.

### Charges

There are no charges for this service.

## Service Line

- Systems and Networks

## Features

- Identify service continuity requirements based on business continuity plans.
- Coordinate classification and priority of recovery events and activities based on provided priorities from the business.
- Conduct service continuity risk assessments.
- Develop service continuity recovery strategies and approaches.
- Develop and maintain service continuity plans.
- Test service continuity plans.
- Implement and coordinate training and communications for service continuity plans, actions, roles, responsibilities and overall awareness.
- Conduct reviews and audits of service continuity plans and report results to management.
- Provide information on costs and cost alternatives for continuity strategies.
- Review proposed and pending infrastructure changes to ensure they do not compromise continuity plans and strategies.

## Owner

- Dexter Caldwell

## Pre-requisites

- Functioning Internet connection either on campus or the Asheville Recovery site.

## VP Customer

- Vice President of Finance and Administration

## Delivery Channels

- Completed work requests
- Offsite operational location
- Published service continuity plans and strategies
- Service continuity risk assessments
- Consulting support

## Service Targets

- In the event of a disaster Business critical services routed to the off-campus site within 24 hours
- Annual test of DR site capabilities for each designated DR component