## Business Continuity and Disaster Recovery Management

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<th>Service Name</th>
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<td>Description</td>
<td>This service supports business continuity management functions by ensuring that ITS services can be recovered in the event of a major business disruption within required timescales.</td>
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| Eligibility   | How to Request Service  
- Approved Work Requests  
- Formal invocation requests from the IT Service Center or authorized IT executive  
- Approved continuity test schedules and operational procedures |
| Availability  | Business Critical - Availability target is 24X7X365 except for scheduled maintenance, holidays or acts of nature or dependent party outages, or seasonal services. System redundancy and Full On-call engineer support is available with 4 hour after-hours response target. Full Support Center Service request schedule is available.  
- In the event of an emergency, designated services are made available from an alternate remote back-up data center location. |
| Charges       | There are no charges for this service. |
| Service Line  | Systems and Networks |
| Features      | Identify service continuity requirements based on business continuity plans.  
- Coordinate classification and priority of recovery events and activities based on provided priorities from the business.  
- Conduct service continuity risk assessments.  
- Develop service continuity recovery strategies and approaches.  
- Develop and maintain service continuity plans.  
- Test service continuity plans.  
- Implement and coordinate training and communications for service continuity plans, actions, roles, responsibilities and overall awareness.  
- Conduct reviews and audits of service continuity plans and report results to management.  
- Provide information on costs and cost alternatives for continuity strategies.  
- Review proposed and pending infrastructure changes to ensure they do not compromise continuity plans and strategies. |
| Owner         | Dexter Caldwell |
| Pre-requisites| Functioning Internet connection either on campus or the Asheville Recovery site. |
| VP Customer   | Vice President of Finance and Administration |
| Delivery Channels |  
- Completed work requests  
- Offsite operational location  
- Published service continuity plans and strategies  
- Service continuity risk assessments  
- Consulting support |
| Service Targets |  
- In the event of a disaster Business critical services routed to the off-campus site within 24 hours  
- Annual test of DR site capabilities for each designated DR component |