Library and Technology Intro Videos

**TECHNOLOGY INTRODUCTION**

Introducing the Furman Portal
Microsoft Outlook and Office 365
Introduction to Moodle
Moodle – update
Adding a second email account to Outlook

Call the Service Center at 294.3277 or write service.center@furman.edu for technology assistance.

**LIBRARY INTRODUCTION**

#1 - Basic Library Website
From MyFurman (student view)
Search accordion - catalog vs. databases
Research by subject
Get help
  - Pre determined topics
  - Search
  - Chat
  - Contact

#1.1 - Demo of online chat help with librarian

#2 - PASCAL Delivers and Interlibrary Loan
PASCAL Delivers
  - All academic institutions in the state
  - Can check out from and return to any of the libraries
  - Fastest option for books
Interlibrary loan
  - Worldwide
  - No fees
  - Must create account from Furman email
  - Books delivered physically while articles, book chapters, and some dissertations delivered electronically
Scan and Deliver
  - No matter where an item lives we will help you access it
  - Book chapters from books here, microfilm scans
  - Fill out information and receive a digitized version
#3 - Education resources

Graduate student guide

Research by subject - education

Two major education databases, how they are different

Search both at the same time